WHAT IS A CITATION?
A citation gives credit to the source of the information.

For more information: https://iowalakes.libguides.com/writing_resource/citations

WHEN DO I CITE?

YOUR WORDS
You do not need to cite your own words.*
* Researchers will cite themselves. If they are referencing a paper that they wrote at an earlier time, then they will cite that paper.

SOMEONE ELSE'S WORDS
You do need to cite words if they were someone else's.

TYPES OF CITATIONS
Follow your professor's instructions for citation. They will most likely require either APA or MLA citation style.

WHAT IS A CITATION STYLE?
A citation style is simply the format that is required in citing sources for your paper.

METHODS OF CITATIONS

PARAPHRASE:
not the exact words; expresses the same ideas using different words (no quotation marks)

QUOTATION:
the exact words that someone else used (uses quotation marks)

SUMMARY:
b Briefly breaks down what the author said in different words and with only the main ideas (no quotation marks)

HOW DO I CITE?
Follow your professor's instructions for citation. They will most likely require either APA or MLA citation style.

You must follow the citation style. Each style provides different rules for how to cite the material in-text and at the end of the paper. Each type of material has its own citation format, but all require the same basic information: author, dates, title, publication, publisher, pages, and a basic method of finding the source.

For more information, check out: https://iowalakes.libguides.com/citations
All Iowa Lakes Community College Library resources provide the citation for you!

The vendors EBSCO and Gale provide many of our databases. Vendors may call it “Cite” “Citation” or “Citation Tools”. It may be at the top or bottom of page or entry. EBSCO and Gale place the citation tool on the right-hand side of the entry. Copy and paste the entry into your reference list.

*Except books from the physical catalog.

WHY CITE?

1. It is required by your professor and the college. Failure to cite may result in a failure of the assignment, class, or termination from college. Professors have software that can determine the similarities between your words and those of others.

2. As part of academic integrity, you are avoiding plagiarism, which is the purposeful or non-purposeful use of someone else’s words or ideas.

3. It allows your reader to be able to locate the sources that you are referencing in order to verify or conduct their own research.

4. It also demonstrates how your research is built upon the research of others and differentiates between your unique words and thoughts and those of others.

IN-TEXT CITATION

(AKA PARENTHEtical Citation)

In-text citations tell the reader which words are someone else’s. They are located within the text of your paper. And they point the reader toward the end of paper citation.

END OF PAPER CITATION

(AKA WORKS CITED OR REFERENCE LIST)

These provide all of the necessary information for the reader to find the source.

For more information, check out: https://iowalakes.libguides.com/writing_resource